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## **Feedback Policy**

## Introduction:

SLRTCE is affiliated to Mumbai University. The curriculum is designed by respective Board of Studies in consultation with various stakeholders by MU. The Institute collects feedback from all its stakeholders on curriculum, ambiance and academic performance. The stakeholders are Students, Faculty members, Alumni and Employers. The feedback is collected at the end of Academic year through online mode. The collected feedbacks are analysed and corrective actions are taken. The feedback on curriculum is communicated to Mumbai university.

## Feedback Mechanism:

The feedback obtained periodically from different stakeholders is very helpful in improving academics and encourage students and teacher's performance. Feedback links are shared with all stakeholders via google form for collecting the feedback and a specific timeline has been allotted for the process. The feedbacks are taken into consideration and the corrective actions are made by the Department. If necessary, these are forwarded to the management, for further actions.

## **Feedback Process:**

Every academic year, the process described below is formed to collect and analyse feedback.

- Feedback Collected from various stakeholders such as students, teachers, alumni, employers and parents.
- Google form is used to create feedback in online and sharing feedback form in offline once in a year.
- Five-point scaling technique is used for questioner such as Excellent, Very good, Good, Fair and Poor.
- The collected feedbacks are compiled and analysed. The feedback analysis reports have been generated and reviewed.
- The feedback is discussed in Departmental Quality Assurance System (DQAC) meeting and corrective actions are made by the department.

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